

## National Tsing Hua University 2020 academic Year First Semester

### Credit Fee Payment Notification

1. Proceed to the school online Academic Information System before deadline and print out the tuition bill, which can be downloaded at <https://www.ccxp.nthu.edu.tw/ccxp/INQUIRE/index.php?lang=english>.
2. If you are unable to print out a copy, or have any questions, please contact the Division of Cashier at (03-5719003) or ([cashier@my.nthu.edu.tw](mailto:cashier@my.nthu.edu.tw))

#### \* **Payment deadline**

**From Oct.16, 2020 to Oct.23, 2020.**

- (1) If you have applied for retaining your student status, student loans or an approved temporary suspension before the registration day, please do not pay for the school tuition fee.
- (2) Financial aids: please refer to the website of the Division of Student Assistance <http://sa.site.nthu.edu.tw/?Lang=en>.
- (3) NTHU International Student Scholarship: Please contact the Office of Global Affairs at (03-5733266).

#### \* **Payment methods**

##### 1. Pay in Cash

Bring the Tuition Fee Payment Form to the Bank of Taiwan or Mega Commercial Bank and make payment.

##### 2. By ATM Transfer 【Transaction fee NTD15】

(1) Operation Process : insert ATM card → enter password → select “other service” → transaction → Bank of Taiwan code [004] , if you are using ATM of the Bank of Taiwan, then choose the option 【 other accounts 】 → Payment No. → Tuition Fee Value → confirm

(2) Please keep the receipt of transaction for future reference.

##### 3. By Web ATM Transfer

(1) Transaction website : <http://www.bot.com.tw/Pages/default.aspx>

(2) Please ensure the transaction is successful.

##### 4. By Mega Commercial Bank Delegation

(1) Proceed to the school online Academic Information System to download the authorization form before **Oct.19, 2020**.

(2) Please ensure to transfer the fee into the bank account before the deadline **Oct.20, 2020**. If the payment is unsuccessful, you have to make payment by other methods.

##### 5. By Credit Card (Transaction fee depends on the rule of banks)

(1) Credit card payment website: <https://school.bot.com.tw/newTwbank/index.aspx>

(2) Choose the option 「Credit Card Payment」 , print out the successful payment window for future reference.

##### 6. By 7-11, Family Mart, Hi-Life and OK-Mark Transfer (When the payment is under NTD60,000, the transaction fee is free.)

Proceed to the convenience stores listed above with the Tuition Payment Form to complete the payment.

##### 7. By Taiwan Pay App. (Charges Free)

Use Taiwan Pay App to scan QR Code of Taiwan Pay to pay the fee. <https://school.bot.com.tw/newTwbank/index.aspx>

#### \* **Payment Proof**

Proceed to the Academic Information System to print out the proof after the time listed down below:

1. Pay in Cash: the afternoon on the next day after payment.
2. ATM Transfer: 2 working days after transaction.
3. Web ATM Transfer: 2 working days after transaction.
4. Mega Commercial Bank Delegation: the afternoon on the next day after payment.
5. Credit card and convenience stores payment: 5 working days after payment.
6. By Taiwan Pay App: 2 working days after transaction.

#### \* **Payment after Deadline**

1. Print out the tuition bill in the school online Academic Information System whether the payment is overdue or not.
2. The payment can be made through (1) Visiting Bank of Taiwan or Bank of Mega Bank and pay in cash. (2) Transferring the tuition fee via ATM machine.

#### **【NOTE】**

In accordance with the Academic Regulations 10, Students shall make the tuition, miscellaneous and related fee payments on or before the day when each semester starts (the exact date is published in the academic calendar of the university). A student is deemed to have completed the registration process when s/he completes the tuition, miscellaneous and related fee payments. Student who fails to complete the registration process within five days (starting from the second day of the beginning of the semester) shall apply for late registration. The period of late registration is up to two weeks after the semester starts. Student who fails to complete the registration process after the late registration period ends, shall be expelled from the university unless s/he makes an application for and is approved to further extension due to special reason.

<http://academic.site.nthu.edu.tw/var/file/7/1007/img/4108/AcademicRegulations-1080430.pdf>